

Information on the Processing of Your Personal Data

For direct collection and/or indirect collection pursuant to art. 13 & 14 GDPR

Company:

Conradi+Kaiser GmbH
Gewerbegebiet Larsheck
56271 Kleinmaischeid

Data Protection Officer:

Alexander Schulz
Karst IT GmbH
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Managing Director: Sabrina Kaiser

We will use the following data of yours:

- First and last name
- Address
- Date of birth
- Contact details
- Banking
- Further information, if applicable, which you provide us with (images)
- Video recordings at our premises, if applicable, which are appropriately preliminarily marked

Legal foundation:

The processing will only be made if it is required for the performance of the contract, if you as the person affected consented to it, if the processing is necessary for the fulfilment of a legal obligation of the person in charge and/or the processing is necessary for complying with justified interest. The legal foundation for this shall be art. 6 para. 1 a), b), c) and/or f) of the GDPR.

We will use the data to the following purposes:

- For preparing offers, delivery notes, invoices etc.
- For processing pursuant to the statutory provisions such as for instance the Tax Code
- For the processing and provision of for instance services or delivery of goods.

We will provide the following bodies with your data / We will receive your data from the following bodies:

- Service providers, if applicable, such as tax consultants, banks and/or parcel services as well as service providers with whom an order agreement / contractual agreement pursuant to art. 28 of the GDPR was concluded
- Public institutions where legally required
- Service providers or other bodies, if applicable, forwarding data to us for pre-contractual measures or for the performance of the contract.

We will not transfer your data to:

- A third country or an international organization

The planned period for saving your data

We are unable to make a statement with regard to this, the criteria for the retention period are as follows:

- Expiry of the statutory retention obligation for merchants (6 or 10 years following expiry of that calendar year in which the business relationship was entered into); this shall, in exceptional cases, not apply if we are obligated to save the data for a longer period based upon retention obligations related to tax or commercial law (according to the German Commercial Code, the German Tax Code or the German tax rules and regulations);
- If the processing is based upon your consent, the data are saved for the term of this agreement.

Your rights as the person affected:

Enquiry, correction, deletion, processing restriction, revocation as well as data portability (art. 15 to 21 of the GDPR).

Moreover, you have the right to file a complaint with a regulatory authority (art. 77 of the GDPR). The authority competent for us is the following:

The Regulatory Authority for Data Protection in the Non-Public Area
In Rhineland-Palatinate
The Data Protection Officer for the Region of Rhineland-Palatinate
Hintere Bleiche 34, 55116 Mainz
Phone +49(0)6131-208-2449, Fax +49(0)6131-208-2497